

# Rules for IABEM

## Preamble

The International Association for Boundary Element Methods (IABEM) is an open, free, and non-profit association of researchers, engineers, and practitioners working on/with the boundary integral equation (BIE) or boundary element method (BEM). It provides a forum for researchers and engineers around the world to discuss the recent developments in the BIE/BEM and the new challenges ahead.

An essential mission of IABEM is to foster and facilitate the scientific interaction, discussion, and cooperation among mathematicians, computer scientists, and engineers with all background in the field of the BEM, in particular, by organizing and actively contributing to international conferences and workshops.

## Scientific Advisory Committee (SAC)

1. The members of the SAC are determined in an open ballot at the IABEM symposium during its assembly. Every registered non-student participant of the symposium can vote in the assembly.
2. The term of office for members of the SAC is until the next IABEM symposium.
3. The SAC consists of 10-12 members who are actively contributing to the development of the BEM. The membership of SAC should cover all regions of the world and a balance in the representation should be maintained among different research communities.
4. The duties of the SAC members are:
  - a. To provide advices to the Executive Council.
  - b. To support and promote IABEM.
  - c. To serve for the IABEM symposia as reviewers.

## Executive Council (EC)

1. The members of the EC are determined in an open ballot at the IABEM symposium during its assembly. Every registered non-student participant of the symposium can vote in the assembly.
2. The term of office for members of the EC is until the next IABEM symposium.
3. The EC consists of four to six members (preferable five), who are not members of the SAC. It is advantageous when the local organizers of the past and forthcoming IABEM symposia are represented in the EC. A balance in the representation among different research communities should be maintained.
4. Two reelections are possible for a member of the EC.
5. The duties of the members of the EC are:
  - a. To promote IABEM.
  - b. To maintain the IABEM symposium series by identifying and inviting suitable local organizers.

## **President of IABEM**

1. The president of IABEM is elected out of the members of EC. The term of office is until the next IABEM symposium.
2. The election of the president is made by the EC.
3. Only one reelection is possible.

## **IABEM Symposium**

1. It is held at an approximately bi-annual frequency at different locations around the world. The selection of the forthcoming symposium is made at the assembly.
2. There are no invited lectures or other lectures, which have to be financed by the other participants. The local organizers can make an exception by making a Frank Rizzo Award lecture.
3. The proceedings are the collection of extended abstracts (e.g., 2-4 pages), handed out to the participants at the beginning of the symposium.
4. The local organizers should try to keep the fees as low as possible, that is, the symposium should not be intended to produce profits.
5. The scientific committee of the symposium is composed of the SAC and another five to six persons added by the local organizers.

## **Frank Rizzo Award**

1. The award is a life-time award to a person for his/her outstanding contributions in BEM research, education, and service, including contributions to the IABEM.
2. It is awarded at each IABEM symposium.
3. An award committee with five to seven members is formed by the EC with input from the SAC. A balance in the representation among different research communities should be maintained.
4. Nominations must be submitted to the chair of this committee before a deadline set on the homepage of IABEM. The nomination must contain a CV, a list of publications and a brief statement of the rationale.
5. Nominations of persons with close relations to the award committee members (e.g., advisers, colleagues at the same university, etc.) are not acceptable.